## Weekly Time Rhythm For Week Starting: Week at a glance: Monday: Tuesday: Find solutions for: Wednesday:

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|          |           | 30 days:             | Thursday: |
|----------|-----------|----------------------|-----------|
| Projects |           | 60 days:<br>90 days: | Friday:   |
| People   | Personal  |                      |           |
|          | Urgent    |                      | Saturday: |
|          | Encourage |                      |           |
|          | Meetings  |                      | Sunday:   |
|          | Admin     |                      |           |
|          | Other     |                      |           |